## Greater New Orleans Pagan Pride Day 2017 Vendor Registration

Sunday, October 29th, 2017. Setup: 8:30am Washington Square Park

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Business Name:	
Phone:	
Address:	
Website:	Facebook, Twitter, Social Networking Sites:
Contact Person:	Phone:
E-Mail:	
Special event permit number <i>(for office use only)</i> (to be attained separately):	
Health Permit (food vendor):	
Top three items to be sold (by quantity):	
Services to be offered (if any) (i.e. Tarot, henna, etc.)	

## Permits/Licenses:

Merchandise, food, and 501c3 vendors are required to attain a special event permit from the One Stop Shop at City Hall prior to October 24<sup>th</sup>, 2017. One stop shop is located at 1300 Perdido St., 7<sup>th</sup> Floor, 504-658-7100, <a href="www.nola.gov/onestop">www.nola.gov/onestop</a>. You can apply for the permit in person and receive it the same day, or apply via mail or online. GNOPPP must receive all forms by Oct. 24th, 2017. Vending fees are non-refundable after that point. Additionally, all food vendors (including cottage industry vendors) must acquire a health permit by October 24th, 2017.

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<sup>\*\*</sup>Please note: the vendor you are sharing with must submit an application as well, but only one fee is due. You can each pay half or one vendor can pay the total.

## **Booth Category:**

Please mark the booth type you would like to reserve. Fee is determined by booth type. All vending spaces are 10 ft. x 10 ft.

Merchandise Booth (\$50)
Divination Booth (\$30)
Food and Beverage Booth (\$125)
Non Profit 501c3 Booth (\$20)

You must provide own shade, chairs & tables for your booth. **Only Pop-up tents allowed (no stakes)**. Food and beverage vendors must have food and beverage permits at their booths.

## Rules and Regulations

- 1. Once you have applied and been approved as a PPD vendor, you will be mailed/emailed a letter of approval, and you must use this to attain your special event permit. **You cannot get a permit without first applying and being approved as a vendor.** All vendors must possess a special event permit. Proof of approved permit must be mailed or emailed to Greater New Orleans Pagan Pride by Oct. 24<sup>th</sup>, 2017 (see address below). Permits can be obtained at the One Stop Shop (1300 Perdido St., 7<sup>th</sup> Floor). No vending will be allowed without a special event permit, and no refunds of vending fees after October 24<sup>th</sup>.
- 2. Setup begins at 8:30am. All booth spaces must be occupied until at least 5pm.
- 3. Specific setup areas will be assigned. Requests for particular areas for special needs will be reviewed, and will take priority over other requests; nothing is guaranteed.
- 4. The Pagan Pride Day schedule, all important contacts, and a map of the Pagan Pride Day area will be provided to all vendors within three days of the event.
- 5. No sexually explicit or dangerous items can be in view of the public; however, items can be kept hidden from view and produced once someone has inquired about them. Signs indicating adult items may be placed on the table.
- 6. Vendors who would like to offer demonstrations of their products are asked to include a separate page description so we can review and add it to the event's schedule.
- 7. Any vendors engaging in any illegal activity, consumption of illegal drugs, or harassment of people will be asked to leave or escorted from property by police.

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- 9. No refunds after October 24<sup>th</sup>, 2017. Refund requests must be submitted in writing to the address listed below (no phone calls).
- 10. This year, we are not instituting category limitations.
- 11. Please let us know if any of your items (or all of them) are particularly fragile.
- 12. It will be EXTREMELY helpful for you to prepare a variety of products at varying price points for sale. Many of our past vendors have been unsuccessful due to a lack of variety.

I have read and understand the rules of conduct for this event. I agree to be responsible for all employees, agents & activities in my booth. Violation of these rules of conduct can result in my expulsion from this event. I agree to indemnify and hold harmless Greater New Orleans Pagan Pride Project and all the sponsors for any loss I, my agents, or business might suffer as a result of our participation in this event.

<b>~</b> :	_	
Simpotium	Data	
Signature.	Date	

Please attach payment to this registration and make checks or money orders payable to **Greater New Orleans Pagan Pride Project.** Mail registration and payment to:

Ty Siddiqui, 837 Wilson Drive, New Orleans, LA 70119

Payment, signed registration, and permit number must be received no later than October 24<sup>th</sup>, 2017 to reserve a booth space. Email <u>gnopaganpride@gmail.com</u> for more information.

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